

Privacy notice – for settings registering their interest in Through My Eyes

Introduction

This privacy notice informs you as to how the delivery team at West Berkshire and the Thames Valley Early Years Stronger Practice Hub look after your personal data when you register your interest to take part in Through My Eyes.

Purpose and lawful basis for processing

It is necessary for us to process some personal data so that we can contact you with relevant information about the programme, what it will involve and what you need to do to sign up.

The lawful basis we rely on for processing your personal data is legitimate interests under article 6(1)(f) of the GDPR. These interests are as per the above purposes.

What we need and why we need it

We collect your name, email address and phone number so that we can send you further information about the opportunity to take part in this programme. We also request limited work information, such as job title and institution, to help us understand who is interested in taking part.

Who will we share personal data with?

We will share your name, job title, email address and phone number with the Education Endowment Foundation (EEF) and Thames Valley Early Years Stronger Practice Hub (TVEYSPH) who are funding this work. This is so that they are aware of who has expressed an interest in taking part for their own monitoring purposes. For more information, see [EEF's privacy notices](#).

Your data will be processed using providers of administration software, such as Microsoft Office and Google Workspace.

How long we keep it

The information you provide when you register your interest will be kept until the end of the project.

What are your rights?

As we are processing your personal data for our legitimate interests as stated above, you have the right to object to our processing of your personal data. There are legitimate reasons why we may refuse your objection, which depend on why we are processing it.

This privacy notice should be read in conjunction with the information in West Berkshire's privacy notice(s) <https://westberks.gov.uk/data-protection> as well as Thames Valley early Years Stronger Practice Hub <https://www.strongerpracticehubs.org.uk/privacy-statement> which cover information relevant to anyone whose data is used by the organisation, including further information about your rights.



Commented [BP1]: NOTE FOR DEVELOPERS: this has been drafted on the basis that the programme has been developed by a single organisation. If you are working in partnership with another organisation, you will need to provide your own privacy notice which makes clear who is the data controller or if you are joint controllers. Please speak to your EEF lead for support if needed

Commented [BP2]: NOTE FOR DEVELOPERS: This should cover most types of computer software you might use, but feel free to add in any other programs you will be using to store the data here. For example, you might need to add a provider of survey software (e.g. Survey Monkey) if you aren't using Microsoft or Google Forms to collect the data initially